

# NEWSLETTER

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issue 13

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14/07/2016

## BSWAT Payment Scheme Information Sessions

The Department has engaged Evolution Research to run information sessions about the Business Services Wage Assessment Tool (BSWAT) Payment Scheme (the Scheme). These sessions are designed to provide a clear understanding of the Scheme to assist individuals make an informed decision on whether to apply for a payment.

Information sessions will be held at Australian Disability Enterprises (ADEs) which used the BSWAT to determine wages of their supported employees between 1 January 2004 and 28 May 2014.

Evolution Research is also producing a video which will be available for people who are unable to attend an information session or would like a refresher. This video will be available on the Department's website shortly.

The full schedule of information sessions is available at:

<http://www.evolutionresearch.com.au/>



### Parents and carers we encourage you to attend one of these sessions.

You will have received a letter in the mail; it will give details of other sessions if you cannot attend one of these.

You will be provided with a handbook about the scheme and a leaflet regarding financial counseling assistance available to applicants.

If you have any questions please email [admin@evolutionresearch.com.au](mailto:admin@evolutionresearch.com.au) or phone on 1300 545903.

<b>HiCity (Oriel Services Ltd)</b>	98 Oriel Road, Heidelberg West	Tuesday 19 July or Wednesday 20 July	9am, 11am & 1.30pm daily
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If you are contacted by the NDIS or NDIA please see Lynne or Amii as we can give you information to take to your meeting.

**DO NOT** give anyone your banking details.

**VOLUNTEER  
OPPORTUNITIES AT**

**ORIEL SERVICES**

**INTERESTED IN  
VOLUNTEERING AND  
HELPING OUT**

**WE NEED YOU  
NUMBER OF  
OPPORTUNITIES**

**@  
HiCity  
PEAC  
Oriel Housing**

**DRIVING  
SOCIAL SUPPORT  
LIFESKILLS**

**FOR MORE INFORMATION**

**PLEASE CALL**

**MARIE**

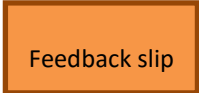
**Co-ordinator of Volunteers**

**PHONE 9497 3555**

We recently had a visit from Chris H, he was on holidays from University and dropped in to say Hi to everyone.

If you see something at HiCity that can be fixed or done better you can:

- tell staff
- fill in an orange feedback slip
- fill in a green SIF (service improvement form)



Staff are always there to help.

Thank you to Michael who suggested the coffee be changed as not many people liked it. Michael filled in an orange feedback slip and Adriano said OK.

Thank you to the people who asked for the pay slips not to be sent out stapled, as workers were cutting their fingers on the staples. The pay slips are now sent out in envelopes.



All forms can be found in the pamphlet holders at each site.

There are also injury notification forms and incident notification forms.



**DATES TO REMEMBER:**

- Friday Before Grand Final –
- Friday 30<sup>th</sup> September - Public Holiday
- Monday Oct 31 - Annual leave
- Melbourne Cup - Tuesday 1<sup>st</sup> November - Public Holiday
- Last day for 2016 - Friday December 23<sup>rd</sup>
- Return to work 2017- Monday January 16<sup>th</sup>

Date	Time	Meetings
August 19 <sup>th</sup>	1.00	Workers Committee
August 19 <sup>th</sup>	2pm	General Workers Meeting
August 19 <sup>th</sup>	2pm	Staff meeting
Every 2 <sup>nd</sup> month	8am	Occupational Health and Safety (OH&S)